

The Clear Lake Forest Community Association (CLFCA) will host its annual membership meeting and election of officers on Tuesday, August 23<sup>rd</sup> from 6 pm to 7:30 pm at the Taylor Lake Village (TLV) courtroom. There are two association board officer positions expiring which require the election of two new trustees. The candidates for this election include the following property owners:

- **Toby Frausto**
- **April Stoffle**
- **Allison Martin**
- **Caleb Howard**

As a CLF property owner, there are two ways to cast your vote to elect the candidates of your choice:

1. Attend the Annual Meeting on August 23<sup>rd</sup> at the TLV and vote at the election between 6- 7:30pm.
  - Upon entry: property owners must show a photo ID to receive a ballot. CLF Members can fill out and return the ballot to an election official at the meeting.
2. Utilize the Proxy that was provided via mail.
  - Check box a.) on the form to simply approve support for the election and establish quorum without indicating a vote preference. OR
  - Check box b.) to specify someone else to vote on your behalf at the meeting. If you do not indicate a neighbor in attendance, the CLFCA secretary can vote on your behalf.

Next either:

- Return your proxy via USPS mail prior to Sat. August 20<sup>th</sup>, 2022 to:

RealManage  
16000 Barkers Point Suite 250  
Houston, TX 77079

- Alternatively, scan, fax or send via email your proxy to [Nikkole.luna@realmanage.com](mailto:Nikkole.luna@realmanage.com) prior to Noon, Monday, August 22<sup>nd</sup>, 2022.
- OR, give your completed Proxy form to a trusted neighbor who will be in attendance at the Annual Meeting.

Proxies are a useful tool, but even when handled correctly are an imperfect substitute for attendance at CLFCA elections. Thank you for your efforts to attend the annual meeting and cast your vote to better shape your community. Should you have additional

concerns, need further instruction or a proxy, please feel free to reach out to TC Culpepper: 281-532-3447 or [clfcasec@gmail.com](mailto:clfcasec@gmail.com).

**LEGAL DISCLAIMER:** *Failure to adhere to any of these steps above will result in denial or disqualification of any election forms submitted prior to or at the election. Failure to appoint a designee to cast your vote/s on a proxy form will automatically assign responsibility to the CLFCA secretary to vote on your behalf. Ballots received at the election with more than two candidates selected from the list above will be denied/disqualified. Selecting both or neither (a. or b.) on the proxy will result in No ballot assignment to that property owner. Property owners with multiple CLF properties must complete and submit either one proxy or one ballot per verified address for applicable vote/s acceptance. Those wishing to appoint a proxy must have their proxy form received by RealManage no later than Noon, Monday, August 22nd, 2022. This election poll will open at 6pm and no ballot will be accepted after the announced poll closure at or around 7:30pm on Tuesday, August 23rd, 2022.*