
CLEAR LAKE FOREST ARCHITECTURAL REVIEW REQUEST

Please complete and return this form with necessary attachments to:

Clear Lake Forest Community Association
P.O. Box 580083
Houston, TX 77258

OR EMAIL – arxclfca@gmail.com

For faster processing, please **scan and email** completed application with supporting documents. (Plans, surveys, photos, complete specifications etc.)

*******this form MUST be signed by the homeowner, not a contractor*******

Date: _____

Owner Name: _____ Best Contact Number: _____

Email Address ****required**** _____

Address of Property:

Description of proposed improvements: _____

Who will be performing this work: _____

Estimated Start Date: _____ Estimated completion date _____

Instructions:

1. Review and follow all deed restrictions and applicable guidelines. These guidelines are available from the ACC committee as well as on-line at the community website, clearlakeforesttx.com Contact the committee at: arxclfca@gmail.com
2. On a copy of your survey, indicate the location of the proposed structure. Include dimensioning.
3. If you are proposing a room addition or structural change, include all elevations and plan views.

4. Describe building materials to be used; include manufacturer name and numbers for all exterior finishes. Paint, brick, roofing material, lighting, fencing material etc. Please note: Clear Lake Forest has deed restrictions that require *harmony of finishes and quality of materials* equal to or better than original build. Color palettes must be harmonious with surrounding properties and require approval. Some materials are prohibited.
5. For custom paint, a photo of the paint color may be emailed with the application.
6. Include in this request any additional information such as photos, literature, specifications etc. to assist the committee in the review process.

CERTIFICATION

I certify that I understand and agree to the following terms:

1. The Committee has a maximum of thirty (30) days from the date of receipt of complete documentation to review this project.
2. You will receive written communication from the committee and agree ***not to begin*** proposed projects until written approval is received.
3. No approval of plans and specifications, and no publication or designation of architectural standards by the Architectural Review Committee or by the Board of Directors, shall ever be construed as representing or implying that such plans, specifications, or standards will result in a properly designed structure or satisfy any legal requirements. It is the sole responsibility of the homeowner to ensure that all pertinent local, state, and national building codes are satisfied and to **obtain and post requisite building permits** and inspection tags during construction.
4. No action or failure to act by the Architectural Control Committee or by the Board of Directors regarding the construction of any improvements within Clear Lake Forest shall constitute a waiver or estoppel with respect to future action by the Architectural Control Committee or the Board of Directors. Specifically, the approval of any such residential construction shall not be deemed a waiver of any right of an estoppel to withhold approval or consent for any similar residential construction or any similar proposals, plans and specifications, or other material submitted with respect to any other residential construction by such person or otherwise.
5. I agree to obtain all necessary permits and keep such posted according to city code for the duration of the project. Further, it is agreed that the jobsite will be maintained in a clean and orderly manner and no debris, trash, sand, concrete, or gravel will be allowed to enter the any water drainage system; nor be allowed to become an eyesore or a nuisance to the neighborhood.
6. Further I agree to maintain these improvements in good repair in accordance with the deed restrictions and maintenance guidelines for the community

Owner's Signature

Date:
